

CALICUT UNIVERSITY TEACHER EDUCATION CENTRE

CHAKKITTAPARA

INTERNAL QUALITY ASSURANCE CELL (IQAC)



MOTTO OF IQAC

QUALITY IS EVERYONE'S RESPONSIBILITY

PROGRAMMES 2022-2023

VISION OF IQAC

To ensure quality culture as the prime concern in the college through institutionalising and internalising all the initiative taken with internal external support.

FUNCTIONS OF IQAC

- Development and application of quality benchmarks.
- Development of parameters for various academic and administrative activities
- Facilitating the creation of a learner – centric environment
- Conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters to all stakeholders.
- Organization of inter and intra college workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programs/ activities leading to quality improvement.
- Acting as a nodal agency of the college for coordinating quality – related activities, including adoption and dissemination of best practices.
- Development and maintenance of college database through MIS for the purpose of maintaining/enhancing the institutional quality.
- Periodical conduct of Academic and Administrative Audit and its follow-up.
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

COMPOSITION OF IQAC

MEMBERS OF IQAC

Sl.No.	POST	NAME & DESIGNATION	PH.NO.
1	CHAIRPERSON	Amily.G Principal	9495905705
2		Mrs.Sheeja T.V Asst Professor	9961257565
3	FACULTY	Mr.Anoop kumar.P Asst Professor	9526062788
4	ADMINISTRATIVE OFFICER	Mrs.Saliya K.S Asst. Section Officer	95449666756
5		Mrs. Chippy Manoj Ward Member,Chakkittapara	8943502353
6		Mr.SREEJITH Chairman, Education Standing Committee	9072835342
	NOMINATED MEMBERS		
7		Mr.Rajan Varkey	9447418652
9		Mr.Suresh Babu. H.M.	9747875357
10			
11			
10	COORDINATOR	Mrs.Vykking Asst Professor	9388651407

GUIDELINES FOR IQAC MEETING:

- The membership of nominated members shall be for a period of two years.
- The IQAC should meet at least once in every quarter.
- The quorum for the meeting shall be two-third of the total number of members.
- The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

Calicut University Teacher Education Centre Chakkittapara

Internal Quality Assurance Cell (IQAC)

PLAN OF ACTION

ACTIVITIES	OBJECTIVES
1. Students induction programme at the beginning of new batch	To help students acclimatize with the new surroundings
2. Training to students in essential professional skills	To develop skills related to teaching profession
3. Conduct of Seminar /workshops	To meet the requirements of course purpose and as enriching purpose
4. Outreach programmes	To aware them towards their societal responsibilities to their immediate community.
5. Socially useful productive works	To sensitize with productive works and nourishing creative skills
6. Equipping teachers and Students in ICT based pedagogic practices	To make them digital pedagogues with updated technological skills
7. Regular internal assessment and evaluation	To get feedback and ensuring quality in teaching –learning process
8. Remedial coaching	To help support needed students to improve their performances
9. Student support mechanism for coaching for competitive exam	To equipping our students for job
10. Yearly performance appraisal of Teacher-Educators	For giving feedback and ensuring quality
11. Appropriate use of library hours, cultural programmes ,sports activities ,club activities	To creating positive and constructive learning environment and developing leadership qualities
12. Smooth functioning of WDC, Grievances cell, PTA etc	To make campus more student-friendly
13. Celebration of occasions of national and social importance	To Sensitize with the relevance of such celebrations